

**Assessment**  
**3 February 2022**  
**Minutes**

*Mission: Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.*

**Present:** Kit Thompson (RE), Brandon Galm (CM), Brent Phillips (HU/Dean), Don Benjamin (Dean Science, Math and Technical Programs/Interim SC), Paul Gardner (B\_SSc&CJ), Spencer Farha (Ed&HHP), Amy Kern (AR), Shelly Farha (Business), Sara Beikman (NR), Stefanie Perret (NU), Kim Zant (VPAA), Cindy Lamberty (Director of Assessment, Institutional Effectiveness, and Planning)

**Absent:** Mark Whisler (MA), Jamie Gross (AG and Industrial Technology)

**Minutes:**

Move by Paul and second by Brent to accept the December minutes. Minutes approved.

**HLC**

**Assurance Argument:** Criterion 3 lost 2 faculty members and needs replacements. Don and Amy volunteered.

**Annual Conference:** Beginning of April. Virtual registrations

**Old Business**

**Purpose of Assessment Committee ACTION**

Discussion of purpose for Assessment Committee. Paul motioned to accept the purpose, second by Brent. Motion carried.

***Purpose of Assessment Committee***

*The Assessment committee, comprised primarily of faculty, reviews the assessment of course, program/general education, and institutional learning outcomes and their implementation. The committee evaluates the results for continuous improvements.*

*In addition, the committee evaluates the Comprehensive Program Reviews and submits recommendations.*

*Assessment is a sub-committee of the Academic Affairs standing committee and all recommendations are reported through Academic Affairs for formal approval.*

**New Business**

**Review of Comprehensive Program Review:**

Members of the committee put into teams of two and assigned a comprehensive program review. A rubric will be sent to the teams for what is required in the document. Each team will perform a SWOT analysis as part of the Program Review Summary due March 3

Science: Shelly and Amy

SSC: Brandon and Stefanie

Business Office: Spencer, Sara, Don

Business: Mark and Paul

Math: Kit and Jamie

Advising: need volunteers

Meeting adjourned.